

EUROFLEETS+ WEBINAR HOW TO WRITE A PROPOSAL FOR THE **SEA** PROGRAMME

6th September 2019



ALFRED-WEGENER-INSTITUT
HELMHOLTZ-ZENTRUM FÜR POLAR-
UND MEERESFORSCHUNG

Anneli Strobel
**Eurofleets+ Call Management &
Evaluation Office**
Alfred Wegener Institute, Germany



EUROFLEETS+ ACCESS PROGRAMMES

SEA

Ship time and marine **Equipment Application**

- Access to the vessels and/or marine equipment through a classic call for proposals.
- A minimum of 2 calls, with “ocean” and “regional” vessels

Co-PI

Co-PI programme

- Aimed at early career researchers to implement their own research together with the SEA calls. Access of 2-3 days, attached to an Eurofleets+ cruise.
- **Running call.**

RTA

Remote Transnational **Access**

- Remote access to samples or data from an Eurofleets+ vessel.
- **Running call.**



SEA-PROGRAMME CALLS FOR PROPOSALS

- **"Oceans" Call** (ocean going vessels)
 - Call opens: **26th of June 2019**
 - Call closes: **27th of September 2019**
- **"Regional" Call** (regional seas vessels)
 - Call opens: **25th of November 2019**
 - Call closes: **28th of February 2020**



OVERVIEW OF RVs AND MARINE EQUIPMENT

- A total of **27 RVs** and **13 pieces of ME** are being offered through EUROFLEETS+
- On the following geographic areas:
 - Arctic Ocean, Atlantic Ocean
 - North Atlantic Ocean
 - Baltic Sea, North Sea
 - Mediterranean Sea
 - Black Sea
 - North-west Atlantic Ocean
 - Pacific Ocean

www.eurofleets.eu/access

SEA CALL "OCEANS"



RV Sanna
GRONLANDS - Greenland



Arni Freidrikson
HAFRA – Iceland



RV G.O. Sars
HAVFO - Norway



RV Coriolis II
UQAR - Canada



RV Magnus Heinason
HAVST – Faroe Islands



RV Celtic Explorer
MI - Ireland



RV Mar Portugal
IPMA - Portugal



RV Thalassa
IFREMER – France



RV Atlantic Explorer
BIOS - Bermuda



RV Dana
DTU – Denmark



RV Tangaroa
NIWA – New Zealand



RV Ramon Margalef
IEO - Spain



RV Pelagia
NIOZ - Netherlands



RV Alliance
NATO-CMRE – Italy

SEA CALL "REGIONAL"



*RV Sarmiento de
Gamboa CSIC - Spain*



*RV Alkor
GEOMAR - Germany*



*RV Skagerak
UGOT - Sweden*



*RV Simon Stevin
VLIZ - Belgium*



*RV Belgica
RBINS - Belgium*



*RV Aranda- SYKE
MRC - Finland*



*RV Mare Nigrum
GEOECOMAR - Romania*



*RV Aegeo
HCMR - Greece*



*RV Tubitak Marmara
TUBITAK - Turkey*



*RV Angeles Alvarino
IEO - Spain*



*RV Socib
SOCIB - Spain*



*RV L'Europe
IFREMER - Spain*

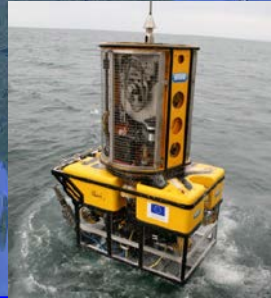


*RV Laura Bassi
OGS - Italy*

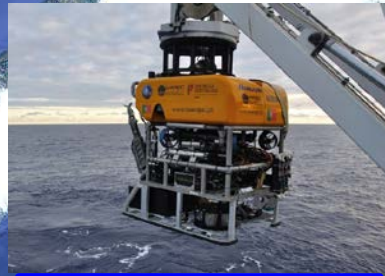
SEA CALL "OCEANS"



Telepresence
Unit
GFOE - USA



HOLLAND 1 ROV
MI - Ireland



ROV LUSO
IPMA - Portugal



Ægir 6000 ROV
UiB - Norway



AUV Hugin
FFI - Norway



ROV MARUM Squid
UB - Germany



ROV GENESIS
VLIZ - Belgium



AUV Hugin
UGOT - Sweden



Ocean Modules V8
offshore ROV
UGOT - Sweden



ROV Ariane
IFREMER - France

SEA CALL "REGIONAL"



AUV VLIZ
VLIZ - Belgium



AUV Glider "Teresa"
CNR - Italy



AUV AsterX
IFREMER - France



ELIGIBILITY CRITERIA – AM I ELIGIBLE TO APPLY?

Affiliation (1): Am I, as Principal Investigator, based at an eligible nation/institution to receive funding through this call?

Affiliation (2): are my proposal partners also fulfilling the eligibility criteria?

Cruise length: is my proposal **not exceeding** the number of days offered? Could **additional days be chartered** if agreed with the RV operator?



ELIGIBILITY CRITERIA – AM I ELIGIBLE TO APPLY?

Data management plan?

(<https://www.youtube.com/watch?v=ck-WmB2miCk&t=344s>)

Training: an advanced training or educational programme for scientists or technicians included?

Dissemination: entitled to and willing to disseminate the knowledge you will generate, unless working for SMEs.



CALL DOCUMENTS

www.eurofleets.eu/access

SEA-Call “OCEANS”

- Guidelines for Applicants
- Part B – Proposal Template
- Online Submission Guidelines



SHIP/MARINE EQUIPMENT-TIME PROPOSALS

PART A: GENERAL PROJECT INFORMATION AND APPLICANT DETAILS

Forms to be filled-in online:

- General and logistical project
- Principal investigator (PI)
- Project partners

PART B: SCIENTIFIC PROJECT DESCRIPTION

The screenshot displays the Eurofleets+ website interface. At the top, the Eurofleets+ logo is shown with the tagline 'An alliance of European marine research infrastructure to meet the evolving needs of the research and industrial communities'. Below the logo, a breadcrumb trail reads 'Home > Access Programmes > SEA-Call "OCEANS" > Call documents and templates'. The main heading is 'Call documents and templates'. Underneath, it states 'The following documents are available for download:' followed by a list of four items: 'Guidelines for Applicants', 'Eligibility criteria', 'PART B - Proposal Template' (which is highlighted with an orange background), and 'Online Submission Guidelines'.

Eurofleets⁺
An alliance of European marine research infrastructure
to meet the evolving needs of the research and industrial communities

Home > Access Programmes > SEA-Call "OCEANS" > Call documents and templates

Call documents and templates

The following documents are available for download:

- Guidelines for Applicants
- Eligibility criteria
- **PART B - Proposal Template**
- Online Submission Guidelines



PART B – 1. SCIENTIFIC OBJECTIVES OF THE PROPOSED WORK

A) GENERAL SCIENTIFIC BACKGROUND

- **Current state of scientific knowledge** directly linked to the proposed work, including relevant citations. Describe your own preliminary work in the field.

B) SPECIFIC AIMS OF THE PROJECT

- Clear description of the scientific objectives to be achieved with the proposed project **highlighting its innovative aspects**. What is the expected **added value** to the present state of knowledge? **Expected outputs** from the proposed work and specific **benefits and impacts** of the research cruise



PART B – 2. WORK PROGRAMME

Comprehensive description of the work to be carried out on-board:

- Detailed **map of the investigation area**
- **List of stations** (including position and water depths) **and transects.**
- **Realistic timetable** and description of activities in relation to the ship/marine equipment-time requested (with distances to be covered and a calculation of time needed to accomplish) as well as station time.



PART B – 2. WORK PROGRAMME – EXAMPLE

Activity	Position		Depth / Distance	Est. time	Operations
	Latitude (N)	Longitude (W)	(m)/(nm)	(h)	
Passage preferred Port of Departure – Station 1	Horta Start: 38.537 End: 37.930	Start: -28.626 End: -15.820	605nm	60	Training, setting up laboratory, underway measurements SST, nutrients
Station 1/Task 1	37.930	-15.820	4283m	2.5	CTD cast
Station 1/Task 2	37.930	-15.820	4283m	3	Multicorer cast
Transect 1	<i>Start:</i> 37.930 <i>End:</i> 35.770	<i>Start:</i> -15.820 <i>End:</i> -13.180	188nm	30.4	Multichannel seismics line
Etc.					



PART B – 3. PRINCIPAL INVESTIGATOR AND USER GROUP

Expertise and track record of the Principal Investigator and proposal partners.

On-board participants: Number of people and assigned tasks. Match the expertise of your team in relation to the objectives and work to be carried out. Provide information on the “remote participants” participating on data or sample treatment.

No.	Name	Gender	Affiliation	Early career/information*	On-board tasks
1	Peter Jansen	M	NIOZ, NL		PI, Sedimentologist
2	NN, Student	F	FMI, FI	In formation	CTD work, Nutrient analysis
	Etc.			No	Seismics watch



PART B – 4. TECHNICAL CAPABILITY AND DATA EXPLOITATION

- Technical equipment necessary to carry out the proposed work and its availability.
- Give a detailed outline and timeline of how and when gathered data and samples will be analysed, taking into account additional funding sources.
- Describe, if applicable, if there is “own equipment” or complementary funding available to support the research cruise.
- Describe how the knowledge gained through the cruise will be disseminated and where gained data will be stored.



PART B – 5. NATIONAL, INTERNATIONAL AND INDUSTRIAL COLLABORATION

If applicable:

- Provide information on **how your proposed project is embedded into other larger research projects** or programs on a national or international level.
- If applicable, please describe how **new user groups** with limited access to marine infrastructure will be integrated.
- If applicable, please provide information on **collaboration with industry**.





PART B – 6. TRAINING OF YOUNG SCIENTISTS

- Information on how you will **support the training of young scientists** in the frame of your project, pre-, during and/or post-cruise, and if you will devote berths to early career researchers/scientists in a training role.
- Which activities will be undertaken to inform the general public about your research cruise?





PART B – 7. TRAVELLING AND SHIPMENT COSTS

Detailed and realistic budget of expenses incurred in relation to travelling of cruise participants and possible shipment of (own) equipment to the preferred port of mobilisation and back from the port of demobilisation.





RECOMMENDATIONS

1. FOLLOW THE INSTRUCTIONS

- Maximum number of pages, font size, spacing, ..

2. CHECK THE VESSEL DESCRIPTION AND INCLUDED EQUIPMENT

3. IF YOU HAVE QUESTIONS: ASK!

4. KEEP IN MIND THE SPECIFIC EVALUATION CRITERIA WHILE DRAFTING YOUR PROPOSAL

- Check that all points are addressed

5. MAKE SURE YOUR WORK PLAN IS FEASIBLE (including contingency plan for bad weather)

6. RESPECT DEADLINES



ONLINE APPLICATION – STEP 1

Registration on the proposal submission website

PT-Outline

[Site notice](#) [Privacy](#) [Support](#)

EUROFLEETSPLUS_SEA 1

EUROFLEETSPLUS_SEA 1

[Login](#) [Sign up](#) [Recover password](#)

Please sign up with a valid email adress. Afterwards you will receive an confirmation email with further instructions.

Email:

Privacy Policy:

☐ I agree to the processing of my personal data and have taken note of the [data protection declaration](#). In particular, I have taken note of my right of [withdrawal](#). I am aware that my registration data can only be deleted prematurely if I have not yet submitted my complete application.

[Sign up](#)



ONLINE APPLICATION – STEP 2

Proposal information – PART A

I General Information

All fields marked with * are mandatory for completing this form.

Project title*

Acronym*

(max. 10 characters)
characters left: 10

Project outline*

(max. 2000 characters)
characters left: 2000

Main scientific discipline(s)

Agreement*

Do you agree that the abstract and keywords of your proposal if selected, along with the name and institution of the PI will be published on the EUROFLEETSPUs website?

☐ Yes
☐ No

In case your research could lead to innovative results, worth receiving a specific protection (like, but not limited to, a patent), does the organization you belong to provides the related supporting services?*

☐ Yes
☐ No

If Yes, do they publish their guidelines?
Please provide the public URL, if available.
characters left: 100



ONLINE APPLICATION – STEP 2

Proposal information – PART A

Logistics Information

EUROFLEETSPlus Infrastructure

(Please specify for which EUROFLEETSPlus infrastructure you are applying for)

Please choose...

EUROFLEETSPlus Research Vessel - 1st choice

(Please specify which is your preferred RV for this project)

Please choose...

EUROFLEETSPlus Research Vessel - 2nd choice

(Please specify which is your second choice RV for this project)

Please choose...

EUROFLEETSPlus Marine Equipment (1)

(If it applies, please select the piece of ME)

Please choose...

EUROFLEETSPlus Marine Equipment (2)

(If it applies, please select the piece of ME)

Please choose...

Please specify in which year you aim to complete the cruise:

- ☐ 2020
☐ 2021
☐ 2022

Specify the time of year you are requesting and any restrictions on timing, if it applies

Financial Information

Total travel budget:

characters left: 30

Total shipment budget:

characters left: 30

N.B.: Please note the given limits for reimbursement on the respective vessel profile page. Detailed financial figures have to be provided in Part B.

Save

Please specify if you are requesting one or the following.

- ☐ Multi vessel expedition
☐ Multi year expedition

In case you request multiple RVs, MEs or a multi year expedition, please provide explanation below

characters left: 2000

Working Area

(please provide a detailed map in Part B of the proposal)

characters left: 100

Working days

How many days of ship-time will you need to accomplish the project?

characters left: 50

Number of cruise participants

characters left: 50

Which Exclusive Economic Zone(s) will be affected?

(please state area(s) of operation)

characters left: 100

When should the cruise take place?

(preferred season of the year, if any)

characters left: 100

Ships onboard equipment needed

(max. 2000 characters)

characters left: 2000

Ships mobile equipment needed

(max. 2000 characters)

characters left: 2000

Own equipment provided

(max. 2000 characters)

characters left: 2000



ONLINE APPLICATION – STEP 2

Proposal information – PART A

II Principal Investigator

All fields marked with * are mandatory for completing this form.

Please fill in the contact details of the person who will be responsible in all correspondence with EUROFLEETSPlus concerning this proposal.

Title *
Please choose...

Family name *
characters left: 255

First name *

Gender
☐ Male
☐ Female

Early Career Scientist
(Up to 7 years active in research since last degree)
☐ Yes
☐ No

Institution name *
characters left: 255

Type of organization *
Please choose...

Department/Research Group
characters left: 255

Address *
characters left: 150

Postal code *
characters left: 150

City *
characters left: 150

III Project Partners

All fields marked with * are mandatory for completing this form.

Please fill in all requested information regarding your project partners. Please state only one person/representative per participating institution. It is not necessary at this point to list the entire on-board scientific party.

To add a new partner please fill in the fields below. Then click on the SAVE button at the bottom of the page and the new partner will be added in the list on the top of the page, below the heading "Project Partners". To add additional project partners click "add project partner".

Title *
Please choose...

Family name *
characters left: 255

First name *

Gender
☐ Male
☐ Female

Early Career Scientist
(Up to 7 years active in research since last degree)
☐ Yes
☐ No

Institution name *
characters left: 255

Type of organization *
Please choose...

Department/Research Group
characters left: 255

Address *
characters left: 150

Postal code *
characters left: 150

City *
characters left: 150



ONLINE APPLICATION – STEP 2

Proposal information – PART B

IV Project description, CVs & DMP

All fields marked with * are mandatory for completing this form.

Please prepare your scientific description according to the structure outlined in Part B of the EUROLLEETSPius SEA Call 1 application procedure, before you proceed to upload your document below.

NOTE: You must upload three unprotected PDF files at the end of the application process:

Scientific and financial description of the project, to be uploaded under "Project description". Applicants should follow the proposal structure as indicated in the [EUROLLEETSPius SEA Call 1 PART B Proposal Template](#) Guidelines. This document must

- be an unprotected pdf file. Other file formats that PDF will not be accepted by the system.
- not exceed 5MB in size. Please be patient, it may take some minutes to complete the upload.
- if requesting a RV or ME: not exceed 14 pages.
- if requesting a combination of RV + ME: not exceed 18 pages.
- use a font size of Times New Roman 12pt with 14pt spacing.

A single PDF file with the collection of CVs of PI and proposed partners, using the dedicated [CV template](#) (mandatory).
A Data Management Plan (DMP), using the dedicated [DMP online tool](#) (mandatory).

Proposals exceeding the given limits will not be accepted!
Tip: send your application early in time to avoid the call closure rush.

The name of your file will automatically be changed during the upload process. If you have already uploaded a proposal before, it will be overwritten by any subsequent file upload.

Project description *
(PDF, max. 5 MB)
 Keine Datei ausgewählt.

CVs *
(PDF, max. 5 MB)
 Keine Datei ausgewählt.

Data Management Plan *
(PDF, max. 5 MB)
 Keine Datei ausgewählt.



ONLINE APPLICATION – STEP 3

PT-Outline

Site notice Privacy Support

cover page session timeout: 15:11 CEST

EFP_SEA01-001

Overview
I General Information
II Principal Investigator
III Project Partners
IV Project description, CVs & DMP
V Final Check and Submission

proposals

submitted (1)
EFP_SEA01-001
in process (0)

Here you are able to add new proposals if necessary.
create new

Call details

Call acronym
EUROFLEETSPLUS_SEA 1

Call deadline
27-09-2019 12:00 CEST

EUROFLEETSPlus Evaluation Office
Dr. Anneli Strobel
Alfred-Wegener-Institut Helmholtz-Zentrum für
Polar- und Meeresforschung
Tel. +49 (0) 471 4831-1479
E-Mail: eurofleetsplus@awi.de
www.eurofleets.eu

V Final Check and Submission

Project description

Finalization
To check for necessary revisions or amendments, you can prepare a preview of the data entered at anytime until the final deadline.

Binding Submission
After the following binding submission NO FURTHER CHANGES can be made.
Please submit your proposal and follow the instructions displayed to you afterwards. Deadline for submission is 27th of September 2019 12:00 CEST. The electronic submission system will be closed afterwards.

Verify Submission

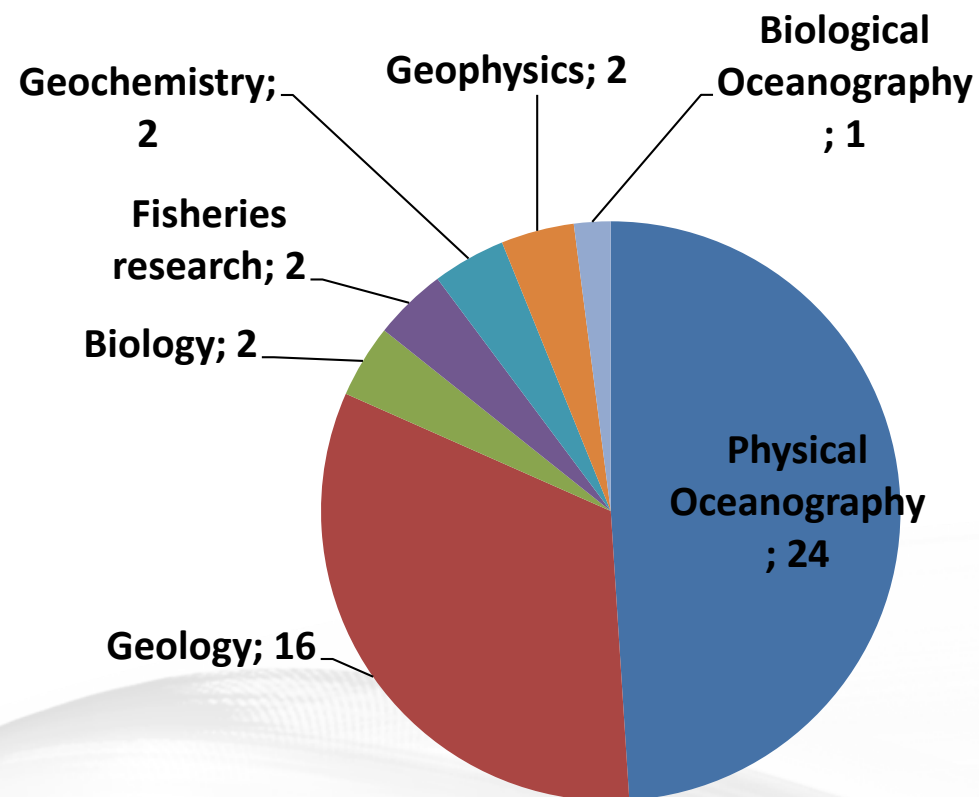
Automatically generated Proposal Summary Sheet of the proposal submitted, as a **confirmation of a successful submission** (confirmation E-Mail).



EUROFLEETS2 SUBMITTED PROPOSALS

Call	# proposals submitted
Regional 1	6
Regional 2	22
Regional 3	17
Super Integration	4
Embarked Equipment	1
Total	50

Main disciplines



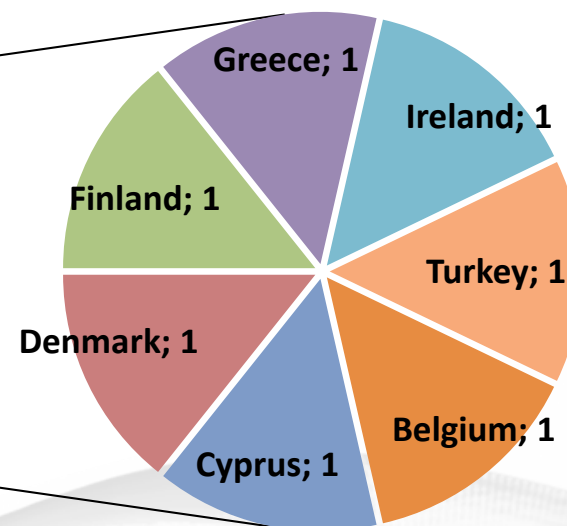
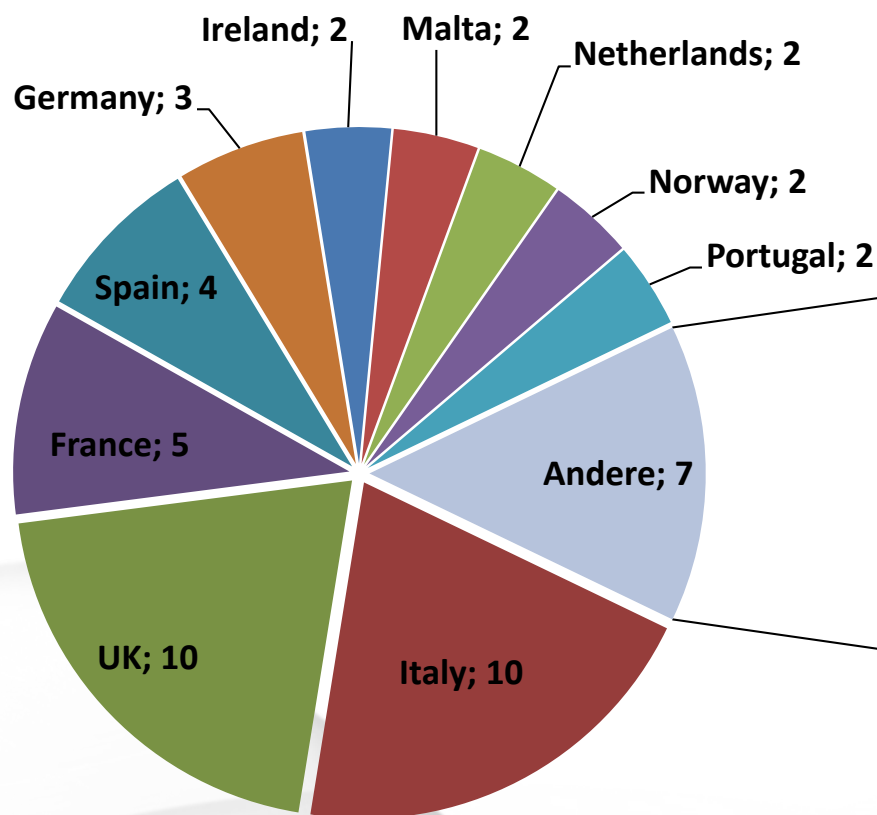


EUROFLEETS2 SUBMITTED PROPOSALS

PIs' nationalities

Total #: 50 PIs
17 nations

24 cruises
granted
Funding rate
48%
206 fully funded
ship days



EUROFLEETS+ Webinar Proposal Writing

**Thank you very much and
good luck with your proposals!**

**Proposal Writing - a general introduction:
<https://www.arice.eu/training/webinars>**